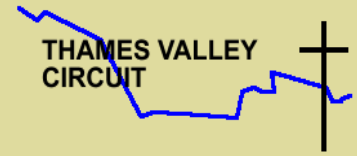




# Thames Valley Methodist Circuit PREACHING PLAN



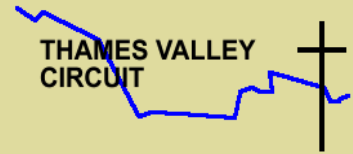
2017	6th August	13th August	20th August	27th August
	Ordinary 18	Ordinary 19	Ordinary 20	Ordinary 21
<b>Lectionary Readings</b>	Genesis 32:22-31 Psalm 17:1-7,15 Romans 9:1-5 Matthew 14: 13-21	Genesis 37:1-4,12-28 Psalm 105:1-6,16-22,45b Romans 10: 5-15 Matthew 14: 22-33	Genesis 45:1-15 Psalm 133 Romans 11:1-2a,29-32 Matt 15:(10-20),21-28	Exodus 1:8-2:10 Psalm 124 Romans 12: 1-8 Matt 16:13-20
Burnham 10.30 6.30	D Tottingham	MacKenzie	Hicks HC	LA
Colnbrook & Poyle 10.30 6.30	Dudley HC US	LA	Bakhsh	L Packer
Cookham Rise 10.30 6.30	McLuskey	LA	Crowle	Hicks HC/Alt
Eton Wick 10.30 6.30	L Tottingham Dudley HC	Ridley Hicks	Dudley HC Jeffery	LA JS at Windsor
Hampshire Avenue 10.30 6.30	Smith	US at Ledgers Road	Amponsah	Crockett
High Street Maidenhead 9.00 10.30 6.30	Walton JS	JS at St Mark's	Hicks HC A Baker JS	JS at St Mark's
Ledgers Road 11.00 6.30	A Packer AA Dr M White	Hicks HC US Kommu	Ridley Hicks HC	LA JS at Windsor
Old Windsor 10.30 6.30	Shaw	S Barker 3pm Dudley at The Manor	Richardson	LA
St Andrew's English 8.00 10.40 6.30	Bell HC/AA	Dudley HC Jeffery AA	LA AA	A Packer AA
St Andrew's Urdu 4.30 6.30	Bell HC	A Packer	L Packer	Hicks
St Mark's 10.30 3.45 6.30	JS at High St	Farrar HC JS	JS at High St	Cattley JS
Windsor 9.00 10.30 6.30	Dudley HC Dr M White A Packer	Dudley HC Mensah-Brown	LA Dudley Café Style	S Barker JS Hicks HC
Woodlands Park 10.30 6.30	Rooley	A Packer	Cattley HC	Mensah-Brown

*See below for list of preachers and legend*

**Changes from the Plan as originally published are shown in blue.**



# Thames Valley Methodist Circuit PREACHING PLAN



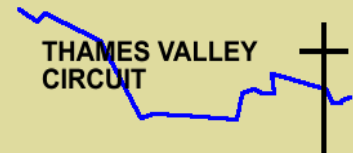
2017	3rd September	10th September	17th September	24th September
	Ordinary 22	Ordinary 23	Ordinary 24	Ordinary 25
<b>Lectionary Readings</b>	Exodus 3: 1-15 Psalm 105: 1-6, 23-26, 45c Romans 12: 9-21 Matthew 16: 21-28	Exodus 12:1-14 Psalm 149 Romans 13:8-14 Matthew 18:15-20	Exodus 14:19-31 Psa 114 or Cant Ex 15:1b-11,20-21 Romans 14:1-12 Matthew 18:21-35	Exodus 16:2-15 Psalm 105:1-6,37-45 Philippians 1:21-30 Matthew 20:1-16
Burnham 10.30 6.30	Clifford	Hicks HC Cct @ St Mark's	Richardson	C Hicks HF 3.30 StF at Cookham
Colnbrook & Poyle 10.30 6.30	Dudley HC US	McLuskey Cct @ St Mark's	Crockett	Walton 3.30 StF at Cookham
Cookham Rise 10.30 6.30	L Tottigham	Smith Cct @ St Mark's	Hicks Cov	S Barker 3.30 <i>Singing the Faith</i>
Eton Wick 10.30 6.30	Richardson	White HF Cct @ St Mark's	Dudley HC	3.30 StF at Cookham A Packer
Hampshire Avenue 10.30 6.30	Kommu	Mensah-Brown Cct @ St Mark's	L Tottigham	Bell HC/HF LEP
High Street Maidenhead 9.00 10.30 3.30 6.30	Sharp	Bell HC Cct @ St Mark's	Dudley HC Sharp <i>Bell Messy Church</i>	Shilling HF
Ledgers Road 11.00 6.30	Hicks HC AA Bell	Bakhsh Cct @ St Mark's	D Tottigham Hicks HC	A Packer HF C Hicks
Old Windsor 10.30 6.30	Shaw	Dudley HC Cct @ St Mark's	A Packer HF	Mensah-Brown 3.30 StF at Cookham
St Andrew's English 8.00 10.40 6.30	Bell AA B	Bell HC S Barker Cct @ St Mark's	Bell HC	Rickman
St Andrew's Urdu 4.30 6.30	Rickman	Cct @ St Mark's	Hicks	Bell HC
St Mark's 10.30 3.45 6.30	White Cov	D Tottigham <i>Messy Church</i> Circuit Service HC	Cattley HF	L Packer
Windsor 9.00 10.30 6.30	Dudley HC Crowle Dudley /White HC Healing	Ridley Cct @ St Mark's	Dudley HC A Packer	Dudley <i>Dudley Café Style</i>
Woodlands Park 10.30 6.30	Jeffery	Barrett Cct @ St Mark's	Garde	Hicks HC 3.30 StF at Cookham

*See below for list of preachers and legend*

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# Thames Valley Methodist Circuit PREACHING PLAN



2017	1st October	8th October	15th October	22nd October	29th October
	Ordinary 26	Ordinary 27	Ordinary 28	Ordinary 29	Ordinary 30
<b>Lectionary Readings</b>	Exodus 17:1-7 Psalm 78:1-4,12-16 Philippians 2:1-13 Matthew 21:23-32	Exodus 20:1-4,7-9,12-20 Psalm 19 Philippians 3:4b-14 Matthew 21:33-46	Exodus 32:1-14 Psalm 106:1-6,19-23 Philippians 4:1-9 Matthew 22:1-14	Exodus 33:12-23 Psalm 99 1 Thess 1:1-10 Matthew 22:15-22	Deut 34:1-12 Psalm 90:1-6,13-17 1 Thess 2:1-8 Matthew 22:34-46
Burnham 10.30 6.30	White	Ridley	Hicks HC	Mensah-Brown	Rooley Cct @ High St
Colnbrook & Poyle 10.30 6.30	US at St Thomas'	McLuskey HC	Dudley	Clifford	Crowle Cct @ High St
Cookham Rise 10.30 6.30	Hicks HF	White Hicks HC	A Packer	Cattley HC LA Alt	Hicks Cct @ High St
Eton Wick 10.30 6.30	Mackenzie Bell Ladies Anniversary	Walton CA Dudley CA HC 4pm US @ St John the B	Mensah-Brown	Sharp T	S Barker Cct @ High St
Hampshire Avenue 10.30 6.30	Ridley	Bell HC	Rickman	Richardson	Bell <i>Café Style</i> Cct @ High St
High Street Maidenhead 9.00 10.30 3.30 6.30	Sharp	S Barker	Cattley HC Sharp	Bell HC	Ridley  J Baker Circuit Service
Ledgers Road 11.00 6.30	Garde AA Hicks	Hicks HC Jeffery	Crockett Hicks HC	L Packer A Packer	Mensah-Brown Cct @ High St
Old Windsor 10.30 6.30	Dudley HC	Hurst	Bakhsh	Rooley	Smith Cct @ High St
St Andrew's English 8.00 10.40 6.30	Bell HF	Bell HC L Packer	Bell HC	Kommu	Crockett Cct @ High St
St Andrew's Urdu 4.30 6.30	A Packer	Bell	Amponsah	Bell HC	Cct @ High St
St Mark's 10.30 3.45 6.30	Cattley HC  Dudley	A Packer <i>Messy Church</i>	Walton  Bell HC	Amponsah WM	Cattley  Cct @ High St
Windsor 9.00 10.30 6.30	Dudley HC Shaw HF JS @ St Edward's <i>Taizé</i>	Dudley H5S White HC	Rev G Powell HC GA Dudley <i>Café Style</i>	A Packer Jeffery	Dudley Cct @ High St
Woodlands Park 10.30 6.30	Packer HF	Costello HC	Richardson	Crowle	Sharp Cct @ High St

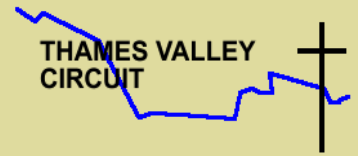
*See below for list of preachers and legend*

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Thames Valley Methodist Circuit

# PREACHING PLAN

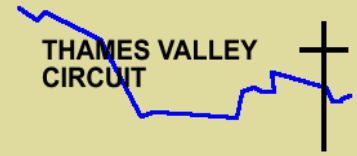


## **NOTE:**

**All requirements and details of special services for the December 2017 – February 2018 Preaching Plan must be sent in writing or by email to [Deacon Andy Packer](#) not later than 12<sup>th</sup> October 2017**



# Thames Valley Methodist Circuit PREACHING PLAN



2017	5th November	12th November	19th November	26th November
	Ordinary 31	Ordinary 32 Remembrance Sunday	Ordinary 33	Sunday before Advent
<b>Lectionary Readings</b>	Joshua 3:7-17 Psalm 107:1-7,33-37 1 Thess 2:9-13 Matthew 23:1-12	Joshua 24:1-3a,14-25 Psalm 78:1-7 1 Thess 4:13-18 Matthew 25:1-13	Judges 4:1-7 Psalm 123 1 Thess 5:1-11 Matthew 25:14-30	Ezekiel 34:11-16,20-24 Psalm 95:1-7a or Psalm 100 Ephesians 1:15-23 Matthew 25:31-46
Burnham 10.30 6.30	Shaw	US @ St Peter's	Hicks HC	Crockett
Colnbrook & Poyle 10.30 6.30	Dudley HC	US @ St Thomas'	Richardson	Mensah-Brown
Cookham Rise 10.30 6.30	Rickman	A Packer Hicks HC	D Tottingham	Hicks HC Jeffery Alt
Eton Wick 10.30 6.30	Hicks	Rooley Dudley HC	L Packer	Rickman
Hampshire Avenue 10.30 6.30	D Tottingham	Bell HC JS @ St A Bereavement	Crockett	Bakhsh
High Street Maidenhead 9.00 10.30 3.30 6.30	Sharp	Garde	Dudley HC Noel-Smith	Dudley HC
Ledgers Road 11.00 6.30	Hicks HC AA Richardson	Ridley L Tottingham	Mensah-Brown Hicks HC	Jeffery Hicks
Old Windsor 10.30 6.30	Hurst HC	Crowle 3 pm Dudley @ The Manor	Amponsah	Bell
St Andrew's English 8.00 10.40 6.30	Bell <i>Big Church</i>	Bell HC Hicks Bell Bereavement	Bell HC A Packer BB	Sharp
St Andrew's Urdu 4.30 6.30	A Packer	Bell	Kommu	Bell HC
St Mark's 10.30 3.45 6.30	Cattley HC  Jeffery	S Barker <i>Messy Church</i>	McIntivey CA  Dudley HC	Cattley
Windsor 9.00 10.30 6.30	Dudley HC L Packer Dudley <i>Bereavement</i>	Dudley Mensah-Brown	Dudley HC Bell HC	White TS Dudley <i>Café Style</i>
Woodlands Park 10.30 6.30	A Packer	Clifford	Costello HC	L Tottingham

*See below for list of preachers and legend*

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## THAMES VALLEY CIRCUIT 36/4

### CHAIR OF THE SOUTH-EAST DISTRICT

Rev John Hellyer

### MINISTERS

Rev Sonia Hicks  
Rev Mindy Bell  
Rev Margaret Dudley  
Deacon Andy Packer  
Rev Julie Underwood (*from 1<sup>st</sup> September*)

### LAY WORKER (MAIDENHEAD)

Ms Naomi Sharp (*from 1<sup>st</sup> September*)

### SUPERNUMERARY MINISTER

Rev Dr Malcolm White

### MINISTERS RESIDING IN THE CIRCUIT

Rev Conrad Hicks  
Rev Graham Hindle

## LOCAL PREACHERS IN THE THAMES VALLEY

1963 Mr Arthur Baker  
1959 Mr Sid Barker  
1995 Mrs Jean Barnett  
1989 Mrs Sue Clifford MBE  
2003 \* Mr Richard Cracknell  
2011 Mrs Patie Crockett  
1975 Mr Alan Crowle  
1990 Mrs Allison Hadwin  
1960 \* Mr Richard Hall  
1982 \* Mr Peter Hardiment  
1951 \* Miss Daphne Hogg  
1989 \* Mrs Vicky Homewood  
2003 Mrs Connie Jeffery  
1989 Mr Vincent Leslie

1950 Dr John Long CVO  
2015 Mrs Kay MacKenzie  
2011 Mr Henry Mensah-Brown  
1990 Deacon Andy Packer  
1992 Mrs Lynn Packer  
2011 \* Ms Yoko Reffell-Wyse  
1993 Mr Evan Richardson  
2016 Mrs Kathryn Rickman  
1995 Mr David Ridley  
1991 Mrs Nicola Shaw  
2014 Mr David Tottingham  
2015 Mrs Elizabeth (Liz) Tottingham  
2008 Mr Neville Walton  
1970 \* Mr Peter White

\* *not available to preach*

## ON TRIAL

Mr Edward Amponsah  
Mr Azeem Bakhsh  
Mr Jon Garde  
Mr Elijah Kommu

## VISITING PREACHERS

Mrs Jill Baker  
Mrs Janice Barrett  
Rev Richard Cattley  
Rev Alan Costello  
Rev Canon Dr Jeremy Hurst  
Rev Barbara McIntivey  
Rev Andrew McLuskey  
Rev Heather Noel-Smith  
Rev G Powell  
Mr Richard Rooley  
Ms Naomi Sharp  
Rev Peter Shilling  
Mrs Sue Smith

*Contact details for visiting preachers are given in the printed Preaching Plan*

## LEGEND

AA:	All Age	JS:	Joint Service
Alt:	Alternative Worship	LA:	Local Arrangement
BB:	Boys Brigade	LEP:	Local Ecumenical Partnership
CA:	Church / Chapel Anniversary	StF:	<i>Singing the Faith</i>
Cct:	Circuit Service	T:	Taxi / Transport Required
Cov:	Covenant Service	TS:	Toy Service
GA:	Guild Anniversary	US:	United Service
H5S:	High Five Sunday	WM:	World Missions
HC:	Holy Communion		

## CIRCUIT MINISTERS' REGULAR REST DAYS

Monday:	Rev Sonia Hicks	Deacon Andy Packer
Friday:	Rev Mindy Bell	Rev Margaret Dudley

## CIRCUIT WORSHIP DIRECTORY

This Worship Directory was originally compiled at the request of the Circuit Local Preachers' Meeting to assist preachers in their preparation for worship. To ensure it is kept up to date, Church Stewards are requested to send alterations to the Circuit Webmaster.

### Important note regarding CCL Licences

For churches with a licence, material covered by the scheme may be reproduced, with the licence number included. Copyright material may not be reproduced for churches without a licence.

### Burnham

<b>Congregation:</b>	About 15.
<b>Children:</b>	A small number may be present. They return to the service after the prayers of intercession, tell what they have been doing, and take up the offertory. <b>NB</b> The children like to bring their instruments (tambourines, etc) with them and "accompany" the final hymn. Preachers are asked to choose a suitable hymn!
<b>Books:</b>	Singing the Faith. Methodist Worship Book.
<b>OHP:</b>	Yes; also printing facilities
<b>Bibles:</b>	Good News
<b>CCL licence:</b>	Yes
<b>Worship Leaders:</b>	None
<b>Readers:</b>	Can be provided if prior notice is given.
<b>Notices:</b>	Given by Steward at commencement of service.
<b>Contact:</b>	Steward likes to have hymns and readings by Thursday evening.

### Colnbrook & Poyle

<b>Congregation:</b>	9-12.
<b>Children:</b>	Usually no children present.
<b>Books:</b>	<u>Singing the Faith</u> , Hymns & Psalms. Digital Hymnal. CD ROMs of Songs of Fellowship. Other material can be reproduced if not copyright.
<b>Projecting material:</b>	No
<b>CCL licence:</b>	No
<b>Bibles:</b>	Revised English Bible (limited number) available.
<b>Worship Leaders:</b>	None.
<b>Readers:</b>	Available on request
<b>Notices:</b>	Given at the beginning,
<b>Offertory:</b>	May be at any time.
<b>Contact:</b>	Please telephone the Steward with hymns, readings etc, by Thursday or contact Mr Bob Quarterman by phone or e-mail.
<b>Other:</b>	Microphone at lectern.



## Cookham Rise

<b>Congregation:</b>	About 15 in the morning, and 4 - 8 in the evening, mainly upper age range.
<b>Children:</b>	Children stay in Church and can move to a small table at the back where there is suitable material for them.
<b>Children:</b>	Small number may be present for first 10 - 15 minutes, leaving with a blessing after second hymn. It is appreciated if their presence is acknowledged
<b>Books:</b>	<u>Singing the Faith (preferred)</u> , Songs of Fellowship (volumes 1 - 4) Words of other hymns can be printed off
<b>CCL licence:</b>	54062
<b>Bibles:</b>	NIV available
<b>Readers:</b>	At least one member of congregation is available to read a lesson, or play some other part in worship. Request to steward by Friday evening, please.
<b>Notices:</b>	Available on printed sheet; any additional ones given at beginning of service.
<b>Contact:</b>	A letter will be sent to the preacher 10 days before the service, usually by email, with details of Steward and Organist on duty. Hymns should be notified to the organist.
<b>Other:</b>	A screen, projector and laptop can be available with sufficient notice.

## Eton Wick

<b>Congregation:</b>	6-8 (morning), & about 15 (evening). (Evening includes some from Burnham.)
<b>Children:</b>	None at present
<b>Books:</b>	Hymns & Psalms, Mission Praise (combined) Other hymns can be duplicated. Gulbrandsen Digital Hymnal used for accompaniment (includes above hymn books, and 6 others)
<b>CCL licence:</b>	1873369
<b>Bibles:</b>	TNIV
<b>Worship Leaders:</b>	None at present.
<b>Readers:</b>	Will be offered when available.
<b>Notices:</b>	Printed. Offertory may be at any time.
<b>Contact:</b>	Preachers are normally contacted towards end of week. Contact is Mr Peter Morris, 01753 - 869017 (not email)
<b>Other:</b>	Parking is best adjacent to recreation ground. Morning Worship is preceded by Introit, following which the preacher is introduced by the Steward. A Vesper follows the benediction at the Evening Service.

## Hampshire Avenue, Slough

<b>Congregation:</b>	20 to 30.
<b>Children:</b>	Present for opening worship, returning after Sermon
<b>Books:</b>	Hymns & Psalms, Songs of Fellowship (used equally) Accompaniment by Music Box
<b>CCL licence:</b>	Yes. Photocopying NOT available.
<b>Bibles:</b>	Good News (some available for congregation)
<b>Worship Leaders:</b>	Available on request.
<b>Readers:</b>	Readers are available on request to Steward / Secretary.
<b>Notices:</b>	Given by Steward before end of service.
<b>Contact:</b>	Steward will telephone during previous week, or preacher to steward or secretary by Thursday.

## High Street, Maidenhead

<b>Congregation:</b>	9 am (3 <sup>rd</sup> Sunday)                      about 12 - 15 for Communion with short sermon. 10.30 am                                      about 70 - 80 12.45 pm (Thursday)                      lunchtime Communion, about 6 The 9 am service and the Thursday lunchtime Communion are usually held in a Side Chapel.
<b>Children:</b>	Children come in for the start of the 10.30 am service, and there is a children's address after the first hymn. For Parade Services they stay for the full service. Otherwise they go to their separate Junior Church after the address. Messy Church takes place three times a quarter on a Sunday afternoon.
<b>Books:</b>	<b><u>Singing the Faith (preferred)</u></b> , Songs of Fellowship. Hymns projected at morning service, hymn books used for other services. Methodist Worship Book.
<b>CCL Licence no:</b>	4890
<b>Bibles:</b>	Good News
<b>Worship Leader</b>	Elijah Kommu
<b>Readers:</b>	Available for all services, please confirm with Steward in advance.
<b>Notices:</b>	Printed; any additional ones given at beginning of service.
<b>Contact:</b>	The e-mail for the preacher is usually sent 12 days ahead. Material for projection should be sent one week ahead.
<b>Other:</b>	A projector is available for the 10.30 am service only. A parking space is reserved at rear entrance in Nicholson's Lane. A lapel microphone is provided, with sound controlled from sound desk. All 10.30 services are recorded for members unable to attend.

## Ledgers Road, Slough

<b>Congregation:</b>	Morning about 40-60. Evening 12-18 (including St. Andrew's members except on first Sundays)
<b>Children:</b>	2-12 (average 4) and Sunday School each week except for first Sunday. Children leave after the second hymn and usually come back to report on their activities at the end of the service.
<b>Books:</b>	Singing the Faith, Hymns & Psalms, Mission Praise Methodist Worship Book. No projection or electronic music available.
<b>CCL licence:</b>	1873369
<b>Bibles:</b>	Good News available for congregation
<b>Worship Leaders:</b>	None
<b>Readers:</b>	Available via Steward.
<b>Notices:</b>	Read by the Duty Steward, timing at discretion of preacher.
<b>Prayer Book:</b>	Provided for inclusion in the prayers of intercession
<b>Contact</b>	By Senior Steward.

## Old Windsor

<b>Congregation:</b>	About 9.
<b>Children:</b>	Rarely present.
<b>Books:</b>	<u>Hymns &amp; Psalms (preferred)</u> , Singing the Faith, Songs of Fellowship Methodist Worship Book.
<b>CCL licence:</b>	Included on Windsor's CCL, number 121490 (Hymns can be reproduced if sufficient notice is given.)
<b>Bibles:</b>	A few TNIV on request. Good News also available.
<b>Worship Leaders:</b>	Yes
<b>Readers:</b>	By prior arrangement
<b>Notices:</b>	Given by Steward at start of service.
<b>Offertory:</b>	As directed by the Preacher.
<b>Contact:</b>	Worship Leader will make contact (by email where possible) about 10 days before.
<b>Other:</b>	Lapel microphone for use by preacher Microphone at the lectern. Hearing Loop.

## St Andrew's Slough (English Speaking)

<b>Congregation:</b>	10.45 am about 90.
<b>Children:</b>	About 30, including toddlers. About 15 more for Parade services. Leave after first hymn, returning towards the end, to tell what they have been doing.
<b>Books:</b>	Singing the Faith, Hymns & Psalms. Orders of Service and Hymns are normally projected, with hard copies available for those who prefer.
<b>CCL licence:</b>	63417
<b>Bibles:</b>	New Revised Standard Bible
<b>Worship Leaders:</b>	There are three members of the congregation who are able to assist in the leading of worship. They can be contacted through the steward on duty.
<b>Readers:</b>	There is a Readers' Rota and the Steward on duty will contact the readers as required.
<b>Notices:</b>	Printed notices. Any extra notices will be announced by the Steward before the service begins.
<b>Prayers:</b>	Before the service starts the congregation sings an introit, and a member of the congregation reads the collect for the day. In the vestibule there is a prayer request sheet, which a steward will bring to the preacher just before the service begins for inclusion in the intercessions.
<b>Contact:</b>	A letter will be sent to the preacher about 10 days before the service. It would be appreciated if the preacher, not later than the Thursday before the service, would send the Order of Service and any other information, including any pictures to be projected, to the duty steward, who will then pass them on to the other people involved in the service. However the preacher may wish to contact the musicians directly. When the Band is playing, parts may have to be written for the different instruments, so early notification of hymns is vital.
<b>Other:</b>	Services are recorded so that they can be sent to housebound members.

## St Andrew's, Slough (Urdu Speaking)

<b>Congregation:</b>	26
<b>Children:</b>	leave to take part in Sunday School
<b>Books:</b>	Own Urdu hymn book, from which they will choose hymns.
<b>CCL Licence:</b>	No
<b>Bibles:</b>	25 Urdu Bibles
<b>Worship Contact:</b>	Mrs Kosar David
<b>Readers:</b>	Steward will arrange this

- Notices:** By Church Council Secretary or Stewards before the last hymn
- Prayers:** Worship Leaders lead prayers in Urdu (or arrange for others to do so), as well as the preacher leading in English.
- Contact:** Steward will contact the preacher 2-3 weeks before a service to establish what readings will be used, and arrange for appropriate psalms/songs to be chosen and learnt. They will be glad to know /discuss the theme and direction of the service to help in this choice.

### St. Mark's Crescent, Maidenhead

- Congregation:** am – typically 25 – 30  
pm – around 10.  
*Messy Church* – about 6 families, mostly young children.
- Children:** No Junior Church, but activities for children are provided in the church.
- Books:** Singing the Faith, Songs of Fellowship (Book 1), Hymns & Psalms.  
All hymns normally projected, with paper copies available as necessary.  
Hymns can be played through computer or CD if required.
- Bibles:** Good News
- CCL licence:** 54062
- Worship Leader:** Mrs Eileen Chislett.
- Readers:** There is a readers' rota and the steward on duty will make arrangements.
- Notices:** Printed, but also available on-line.  
Offertory when preacher wishes.  
Benevolence Fund collection during communion hymn.
- Contact:** A letter will be sent about two weeks before the service giving contact details for the steward on duty. Steward will make contact on Wednesday or Thursday prior to the service for Hymns (needed for Friday afternoon practice) and readings.
- Other:** Modern form of Lord's Prayer is preferred.  
Lapel microphone, hand held microphone, with static microphones on lectern and pulpit.  
Hearing loop  
DVDs can be projected  
CD player

## Windsor

<b>Congregation:</b>	Morning service about 60 to 70, Evening service about 8 to 15.
<b>Children:</b>	25 on register. Children's Talk appreciated. Leave with a blessing after second hymn. Lord's Prayer should be included while children are present.
<b>Books:</b>	<u>Singing the Faith (preferred)</u> , Songs of Fellowship (combined). Hymns can be projected by arrangement, given sufficient notice. Methodist Worship Book.
<b>Bibles:</b>	Today's NIV
<b>CCL licence:</b>	121490
<b>Worship Leaders:</b>	Yes
<b>Readers:</b>	Available for Morning Service via Steward.
<b>Notices:</b>	Printed, with additional notices given at beginning. Offertory when the preacher directs.
<b>Contact:</b>	Letter is sent by Steward about 10 days before service.
<b>Other:</b>	In sanctuary, hearing system – need to use headset provided. In Falder Hall – loop system.  Organ, electronic keyboard and piano for some services (please enquire if we have an organist/pianist available), otherwise Hymnal Plus. CD/DVD player/ recorder. Lapel radio microphone, with static microphones on lectern and pulpit. Power Point can be incorporated in the service if slides/hymns are sent with at least one week's notice.

## Woodlands Park

<b>Congregation:</b>	About 15.
<b>Children:</b>	No Sunday School. If any children present, although congregation is very happy for them to stay throughout the service, a supervised space is available should parents wish to take them out. Communion Service – children (if any) stay in for Communion.
<b>Books:</b>	Singing the Faith, Hymns & Psalms, Songs of Fellowship (Part 1), Junior Praise No projection, or mechanical reproduction. For other hymns, preachers please bring copies, and music. Methodist Worship Book.
<b>CCL licence:</b>	937828
<b>Bibles:</b>	Good News available, but not kept in pews.
<b>Worship Leaders:</b>	None
<b>Readers:</b>	Available via Steward.
<b>Notices:</b>	Printed; any additional notices given at beginning of service.
<b>Offertory</b>	As directed by Preacher.
<b>Contact:</b>	The Steward on duty is responsible for contacting the Preacher a few days before the service for hymns and readings, and to discuss any other needs.
<b>Other:</b>	There is a Loop System for those with hearing difficulties. Preachers are asked to speak near the microphones, please – there are two (one at the pulpit, the other at the lectern).